

Grantees who applied **after June 1 2015** (as part a two-stage application process) will need to submit all their grant claims using the Pilgrim Trust's online grant-management system, Flexigrant.

*Please note: As a grantee who applied after June 1 2015, you will already have chosen your login details for Flexigrant (sent via email when you registered) and you will need these details to login.*

Please log in to your account and click the Claims & Progress Reports button. Follow the instructions to submit your claim and upload evidence that the project is proceeding. We will need a brief report on the progress of the project in order to trigger further instalments. These progress monitoring reports are completed and submitted online using the Flexigrant database.

In addition, we require a full report from all our grant holders at the end of the funding period. We value the monitoring and end of grant reports as we use this information to guide future funding strategy. We also welcome good quality digital images for use on our website and marketing material.