



# Funding Guidelines

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**£3.66**  
*million*

*Committed in  
grants in 2019*

## Overview

The purpose of this document is to provide information on The Pilgrim Trust's funding criteria. Included are details about the programme streams, what falls within and outside its priority areas and what types of projects and costs the Trust will consider.

Please read this document carefully before making an application. Trustees will consider all applications that fall within the guidelines. However, they favour projects where they believe it is difficult to raise funds from other sources. They are primarily interested in projects where their funds will make a significant impact. Demand for grants far exceeds supply, so even if a project falls within the Trustees' current priorities it does not mean that it will receive funding.

## Points to Consider

- The Pilgrim Trust operates a two-stage application process
- Applications are accepted at any time during the year
- Trustees meet to consider applications four times a year



# Funding Guidelines

## Exclusions

### We do not consider requests from:

- Individuals
- Non UK registered charities or charities registered in the Channel Islands or the Isle of Man
- CICs or Social Enterprises
- Projects where the work has already been started or completed or where contracts have already been awarded
- Projects with a capital cost of over £5 million pounds are not normally considered
- Projects which seek to replace statutory funding from central or local government
- General appeals or circulars
- Projects for the commissioning of new works of art
- Organisations seeking publishing production costs
- Projects seeking to develop new facilities within a church or the reordering of churches or places of worship for wider community use
- Any social welfare project that falls outside the Trustees' current priorities
- Arts and drama projects - unless they can demonstrate that they are linked to clear goals that are aligned with our priorities
- One-off short terms interventions
- Youth or sports clubs, travel or adventure projects, community centres or children's play groups
- Organisations seeking funding for trips abroad or outward bound courses
- Organisations seeking educational funding, e.g. bursaries for individuals for degree or post-degree work or school, university or college development programmes
- One-off events such as exhibitions, festivals, seminars, conferences or theatrical and musical productions



**£30,500 was  
the average  
grant size in  
2019**



# Funding Guidelines

## What We Fund

### Areas of Interest

The Pilgrim Trust concentrates its funding into two areas, Preservation and Scholarship and Social Welfare. The priorities for these areas are listed below.

#### 1. Preservation & Scholarship

- Preservation of and repairs to historic buildings and architectural features. Special consideration is given to projects that give new use to buildings which are at risk and of outstanding architectural or historic importance. We will consider projects at an early stage where support is needed to develop a scheme. In exceptional cases, salary costs and other support costs can be considered
- Conservation of works of art, books, significant ephemera, museum objects and records held in museums, galleries, specialist archives and repositories. The Pilgrim Trust funds two grant streams run by the Association of Independent Museums for conservation of an object or collection and for preventive conservation projects. To be eligible museums must be AIM members and must be registered or accredited, or expect to achieve accreditation within two years, and they must have fewer than 60,000 visitors or a turnover of less than £300,000 per year. Please visit: [http://www.aim-museums.co.uk/content/aim\\_grants/](http://www.aim-museums.co.uk/content/aim_grants/). If your project is not eligible for an AIM grant then you should apply to the Pilgrim Trust directly
- Promotion of knowledge through academic research and its dissemination, including cataloguing within museums, galleries and libraries and institutions where historic, scientific or archaeological records are preserved. Note: Funding is restricted to works for which public funds are not available. Costs for preparing the work for publication will be considered but not those for the publication itself
- Cataloguing of archives and manuscripts: The Pilgrim Trust is currently funding the cataloguing of archives and manuscripts through the Archives Revealed Programme administered through

*Places of Worship  
The Pilgrim Trust  
makes annual  
block grants  
towards the  
repair of the  
fabric of historic  
churches of any  
denomination  
and towards the  
conservation of  
the historic  
contents  
of churches.*



# Funding Guidelines

The National Archives. Please visit:

<http://www.national.archives.gov.uk/archives-sector/finding-funding/archives-revealed> for more information

- Conservation of manuscripts is funded through the National Manuscripts Conservation Trust. Please visit [www.nmct.co.uk](http://www.nmct.co.uk) more information
- Places of Worship. To apply under our block grant allocation scheme please contact the relevant administering organisation directly.
- Appeals for Fabric Repairs for Churches in:

England, Wales and Northern Ireland:  
National Churches Trust  
7 Tufton Street  
London SW1P 3QB  
020 7222 0605  
[www.nationalchurchestrust.org](http://www.nationalchurchestrust.org)

Scotland:  
Scotland's Churches Trust  
15 North Bank Street, The Mound,  
Edinburgh EH1 21P  
0131 225 8644  
[scotlandschurchestrust.org](http://scotlandschurchestrust.org)

*Projects to develop new facilities or re-ordering of religious buildings are not supported.*

## **Appeals for Fabric Repairs for Cathedrals:**

The Pilgrim Trust is unlikely to fund ongoing, major repairs in Cathedrals. However, it would consider particular discrete projects, for example, the conservation of a particularly significant monument.

## **Appeals for Historic Contents:**

Including the conservation of historic contents, for example, monuments and the repair and important structures and monuments in churchyards. If an application concerns a pipe organ, then the instrument should be historically and musically significant.



# Funding Guidelines

**Non-Church of England establishments** (including Northern Ireland, Scotland and Wales). Apply direct to The Pilgrim Trust

## **Church of England Churches**

Cathedral and Church Buildings Division, Church House, Great Smith Street

London SW1P 3NZ

020 7898 1866

[www.churchofengland.org/more/church-resources/churchcare](http://www.churchofengland.org/more/church-resources/churchcare)

## **Areas of Interest**

### **2. Social Welfare**

Social Welfare Funding Programme – which has focussed on improving the life chances of vulnerable women and girls - will be **closed for new stage one applications as from 31 July 2020**.

However we will be undertaking an evaluation of our Social Welfare programme, and whilst it is underway we will not be accepting any new stage one applications for Social Welfare funding. We will continue to assess applications already submitted (both stage one and stage two) and consider requests from existing grantees for support in response to Covid-19. It is likely that we will reopen the programme for applications at the start of 2021.

Please continue to visit our website for any updates. This does not affect the Preservation and Scholarship funding programme

*60% of funds are allocated to Preservation & Scholarship projects and 40% to Social Welfare projects.*



# Funding Guidelines

## What We Fund

### Who & Where

- UK registered charities where the work or project is UK-based
- Organisations that are exempt from registration and recognised public bodies
- Registered Friendly Societies

### Types of Funding

The Pilgrim Trust will consider applications for:

- Revenue costs such as staff salaries and overheads
- Project costs
- The costs of initial exploratory work for organisations seeking to rescue important buildings, monuments etc.
- Capital costs where the total capital cost is less than £5 million

## How to Apply

### Step 1

Before applying you should read the funding guidelines carefully. This will tell you whether or not your organisation is eligible to apply and help you decide whether your project fits our grant making criteria.

### Step 2

If having read the guidelines you feel that your project falls within our current priorities then you should submit a Stage 1 application online using the link on the 'Applying to Us' page on our website.

Note: To do this you must have an email address.

### What Happens Next

- Your application will be acknowledged when it is submitted
- We will assess your application and if your project is successful, we will invite you to submit a Stage 2 application

*Save the login details as it will be needed for all post-application communication*



# Funding Guidelines

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- Once your Stage 2 application is submitted we will let you know if we need further information and take your application forward to the Trustees. You will be informed of their decision

## If You Are Successful

### Process

You will be sent our Terms of Grant and BACS form. The Terms will need to be signed by an approved signatory and returned to us together with the completed BACS form. If any of the conditions are breached by the Grantee, the grant will become repayable if it is so demanded by the Pilgrim Trustees.